



SC 7/2

STEERING COMMITTEE MEETING 6/2011

Minutes

1. The sixth meeting of the Steering Committee (SC) of the Haiti Reconstruction Fund (HRF) was held on April 9, 2011 at the Karibe Convention Center, Port au Prince (see Annex 1 for a list of members and observers). The Trustee, the HRF Secretariat and each of the Partner Entities provided brief updates on activities since the last SC Meeting and the Secretariat presented draft communication strategy for Steering Committee consideration. The order of the meeting is detailed in the Agenda in Annex 2 of these minutes.

Welcome by the Chair

2. The Chair welcomed all members to the Sixth HRF Steering Committee (SC) meeting. The chair extended a special thanks to Japan for transferring their US\$30 million contribution to the HRF in March and their continued support to Haiti, especially in light of the recent disaster in Japan. The Chair extended his condolences to Brazil for the recent tragic killing of twelve school children in Rio de Janeiro. He also thanked the Canadian government for making a second contribution to the Fund.

3. The Chair presented the meeting agenda for SC approval and proposed to add an additional agenda item following the review of financing requests on the inclusion of new Partner Entities for the HRF beyond other MDBs as stated in the administrative agreements with donors. During the subsequent discussion on this issue, the representative of the World Bank as Trustee noted that the HRF Standard Conditions and contribution agreements with all donors would need to be amended in order to accommodate this. No other comments were received on the Agenda and the agenda was adopted. The Chair invited the Executive Director of the IHRC to report back on the IHRC Board meeting.



Remarks from the IHRC Representative

4. The Executive Director of the IHRC noted that most members of the HRF SC had taken part in the IHRC meetings the two previous days and that he would therefore not repeat the main points and outcomes of the meeting. He mentioned that all presentations that were made at the meeting had been made available electronically and that the reports from the workshops would be made available next week. The IHRC Board at its meeting had decided to focus on strategy rather than project approvals. As was agreed at the Board meeting, one activity would however be considered virtually by the Board on an exceptional basis, namely a US\$15 million targeted budget support operation to be financed through the HRF (in accordance with a preference express by Canada) with the World Bank as Partner Entity. Given the constraints on the government's budget to finance reconstruction activities, it was deemed significant not to delay the approval of this project until the next Board meeting.

Approval of the Minutes of the March 1, 2011 meeting

5. Moving on to the next agenda item, the Chair asked the SC members to approve the minutes from the previous SC meeting that was held on March 1, 2011. In particular the Chair requested the SC to look at paragraph 39 regarding the approval of projects and whether this corresponded with what was agreed. The Secretariat representative reiterated this request, asking the SC to clarify whether the Milk Production Project and Housing Finance Facility were approved conditionally awaiting the decision on a PE or whether the projects were sent back to the IHRC to find a PE and SC approval would be sought once a PE was found as per the language in the minutes suggested by the U.S.

6. The Brazilian representative stated that his understanding was that at the IHRC meeting of February 28, the projects had been conditionally approved and that they would only be sent to the HRF SC once a PE was agreed. The Brazilian representative therefore suggested that the U.S. interpretation would be followed. The IDB representative reiterated that this is a question of process as to when the projects can be submitted for HRF funding and emphasized that it is



important that PE input on the design of the project be considered before the project is submitted to the SC. The IDB representative agreed that the phrasing suggested by the U.S. better reflected what was decided. **DECISION:** The decision in Paragraph 39 of the Minutes of the Fifth HRF SC would be revised to read “The SC will consider the Project Concept Notes for the project for the Development of Milk Production and Processing in Haiti and the Housing Finance Facility once a partner entity has been identified. Resources will not be set aside until the Concept Notes are endorsed by the SC.”

7. The Secretariat representative informed the SC that the UN will serve as the PE for one of the Milk Production Projects and that the Secretariat would circulate the project concept note for the SC’s absence of objection approval. The SC adopted the minutes of the Fifth SC meeting with the agreed changes.

Brief Updates

8. *Trustee* - The Chair invited the Trustee to present its financial report. The report for this meeting contained additional details, including an annex on PE disbursements and an annex prepared by the Secretariat with an analysis of the role of the HRF in the overall reconstruction finance for Haiti. The Trustee explained that the report was prepared with financial figures as of March 31, 2011 and it was therefore not possible to circulate this report until April 7.

9. Table 1 of the report details the contribution status of the Fund. Since the last SC meeting, an additional contribution of CAD\$15million was signed with Canada, bringing the total agreed contributions amount to US\$345 million, of which US\$312 million had been received as of the end of March. In addition, the Trustee noted that a confirmation had been received from the government of Thailand for a contribution of US\$2.3 million. An exchange of letters for this contribution would be concluded between the Trustee and Thailand. Table 2 shows that cumulative SC funding decisions total US\$223 million. As of March 31, 2011 the Trustee transferred US\$153 million to PEs. Since March 31, the Trustee transferred an additional US\$1 million to the UN for the IHRC Capacity Building Program. Table 3 provides an overview of the availability of funds. As of March 31, US\$50 million was available to support HRF SC funding decisions. This includes approximately US\$0.4 million in investment income.



10. Annex I of the report shows the project-level disbursement information, which was provided by the Partner Entities. As of March 31, 2011, the World Bank as PE had disbursed US\$25 million, the UN had disbursed US\$5million and the IDB had not yet made any project-level disbursements. The Secretariat then presented Annex 2.

11. Annex 2 of the Financial Report provides an overview of the Role of the HRF in overall reconstruction finance for Haiti. Figure 10 shows that of the total US\$1.71 billion in funds, excluding debt relief, disbursed for Haiti by March 31, 20 percent or US\$345 million was channeled through the HRF. HRF funding has made a significant contribution to the Government of Haiti's 18-month budget per sector as detailed in the March 2010 Action Plan, most notably contributing 22 percent of the needed budget for Disaster Risk Reduction and 17 percent for Reconstruction, including housing. 85 percent of HRF funding has been allocated to the IHRC's eight priority sectors with the remainder going for much-needed Budget Support. Most notably, the HRF contributed 81 percent of the total funding approved for debris removal and Management and 37 percent of the total value of projects approved for Housing. The SC was invited to pose questions on the Financial Report.

12. The French representative thanked the Trustee for its presentation and asked to know how much interest on the HRF funds was accrued and what the average balance of funds held in trust had been. The Trustee explained that, given the expected disbursement of all HRF funds within the next 12 months, the funds held in trust by the Trustee are invested in a "cash" investment class, comprising very low-risk and liquid investments. In response to a question from a SC observer, the Trustee agreed to provide additional information to the SC on the methodology for allocating investment income to the trust fund. The Canadian representative congratulated the Trustee and Secretariat for a useful and well-outlined report. He noted that it was very helpful to see this analysis and the disbursements. The Canadian representative noted that to him the best table was table 4, showing the percentage of all approved projects that was funded and the percentage of funding for IHRC approved projects that was provided by the HRF. This analysis shows that there are sectors that are very well-funded and those that are poorly funded. More specifically, the analysis complements the previous day's presentation of the IHRC and shows the important role the HRF plays in filling financing gaps. The importance of the HRF is evident when one sees that 81 percent of debris removal projects approved by the



IHRC were financed by the HRF. The Chair also noted the importance of the fund in financing priority sectors and encouraged the IHRC to use this analysis to finance underfunded sectors. The International NGOs representative also raised the question of how these results could be used to serve underfunded sectors.

13. The Executive Director of the IHRC noted that the analysis was pertinent to the relationship between the Commission, the Government, the Fund and the donors. The Executive Director repeated a question he had posed at the IHRC Board meeting the day prior, namely whether the Commission and the government should solicit projects for specific sectors where there is need. However, to be able to do this, there would need to be funds available in the HRF to finance such projects and a PE willing to take on these projects prior to presenting the projects to the SC. The Executive Director noted that the PEs seemed to prefer projects that were aligned with the PEs' own strategies for Haiti. However, as the funds in the HRF are in principle those of the government of Haiti, the PEs should support those projects that the government deems to be important. The Executive Director noted that he had reviewed the project documents of previously-approved projects and had noted that each document highlighted the importance of the project in light of the IDB or World Bank strategy, whereas the Executive Director thought that this should not be included and requested that PEs take out of the project document any reference to the alignment of the project to the PEs strategy for Haiti.

14. The World Bank as Partner Entity representative differed with the Executive Director's claim and repeated what he had said at two previous meetings: for the Housing Finance Facility and a proposed Health Insurance project, the World Bank had shown its willingness to serve as PE for projects that did not fit within the WB strategy for Haiti. The Secretariat representative noted that because the country strategy for each of the PEs is developed with and approved by the government, there is an inherent coherence between the PE strategies and the government's Action Plan. The IDB representative emphasized the added value of having HRF funding that is in line with a PE's strategy as this allows for the leveraging of resources through co-financing, as is the case with the US\$10 million Education project. The UN representative emphasized that all UN programs are signed with the Prime Minister and are therefore in line with the National Action Plan.



15. The Norwegian representative thanked the Trustee and the Secretariat for a comprehensive report, which shows a very transparent way of working. The Norwegian representative expressed his concern about the very low disbursements by PEs as indicated in Figure 9 of the report. He encouraged that an analysis be undertaken of the reasons for the slow disbursement and what could be done to speed this up.
16. *Secretariat* – The Chair invited the Secretariat to provide an update on its activities since the last SC meeting. The Secretariat representative presented the Secretariat Report which outlines the four categories of activities for which the Secretariat is responsible. The Secretariat representative noted that he would not go through the report in detail but that he wanted to highlight the additional budget request presented in the report. In June, 2010 the SC approved a budget for the secretariat for July 1, 2010 to June 30, 2011, which is tracked on a monthly basis. In projecting the costs to run the Secretariat for the remainder of the Fiscal Year (FY), it is expected that the Secretariat would have about a \$92,000 overrun due to higher-than-expected operating costs in Haiti, the preparation of a six-month progress report at the anniversary of the earthquake which had not been budgeted and unforeseen costs such as the last-minute move of the December SC meeting to Santo Domingo. To ensure that sufficient funds would be available until June 30, 2011 the Secretariat requested a budget increase of 10% or US\$100,000 with the understanding that only actual costs would be charged and any remaining funds would be returned to the Fund at the end of the FY.
17. The Chair requested that the SC approve the Secretariat’s additional budget request. The United States representative noted his appreciation for the performance of the Secretariat. He noted in addition that the requested budget increase seemed very reasonable and that the increased costs were understandable. The United States representative thus expressed his approval for the additional funding request. No other comments were received. **DECISION:** The SC approved an increase in the budget of US\$100,000 for the HRF Secretariat for the current FY.
18. The Secretariat proceeded to present a proposed Input Tracking System (ITS) which would provide a platform for Haitian citizens, project beneficiaries and others to provide feedback or complaints on HRF-funded projects by SMS, letters, call centers, and other means of communication. To do so, the HRF has partnered with the IOM to remodel an existing system used to track internally displaced people. The feedback submitted through this system would be analyzed by Noula, a local NGO. All information received through the ITS would be made



publicly available. Any complaints would be directed to and addressed by the PEs. The ITS could be made operational in the next month. The Secretariat representative noted that this may seem a large effort for few projects but that it was hoped that this effort could be taken up and be expanded for use by the broader reconstruction effort. He also emphasized that the ITS would not be duplicating the monitoring and evaluation systems already in place with the PEs.

19. The local NGO representative congratulated the Secretariat on the ITS initiative which responds to the need to put in place a feedback system for the population. She suggested that, in order to strengthen the system, it should be developed and rolled out in close collaboration with local authorities, especially in areas that do not have good access to technology. The local NGO representative also offered her assistance and advice on how to implement this system. The Chair requested clarification on whether this system was being set up only for HRF projects or would be used for all IHRC-approved projects.

20. The Secretariat clarified that initially the system would be set up only to receive feedback on HRF projects but that it was hoped that it could be expanded to include other projects as well. The local NGO representative suggested that the Secretariat work with the PAO on how the ITS could be expanded to include all IHRC-approved projects.

21. The Canadian representative noted that the approach was interesting and innovative. He also emphasized the message from the previous day's IHRC meeting about a new approach, which would be a fusion of systems and not a not a multiplication of systems. Whatever system is put in place should be integrated with the Ministry of Planning and the IHRC. The Canadian representative raised the concern that this would be a costly initiative for which no funds were foreseen even if this is a good system. The UN representative requested further clarification on how the ITS integrates with existing systems such as that of the MPC. The IDB representative congratulated the Secretariat on the proposed ITS. He reiterated the need to integrate this initiative into existing systems, but emphasized that this would also be a good opportunity to look at how existing systems can be improved.

22. The French representative added that he did not agree with all the objections raised as he sees this as a good project that should not be seen as an alternative to the IHRC and



government systems. It should be implemented so long as it does not cost too much money. The Canadian representative and the International NGO representative agreed with the need to ensure alignment with the IHRC and existing systems and encouraged broader use of the ITS. In addition, the Canadian representative emphasized that the system should be sustainable and could not continue to rely on the generosity of IOM.

23. In response to the points raised, the Secretariat representative noted that up to now the costs to the Secretariat for the ITS had been zero as IOM had kindly agreed to create the system as a pilot with the possibility to expand the system to cover the full range of reconstruction activities. In addition, the Secretariat representative emphasized that this is not a project evaluation system but a way to communicate with the population, a way to receive and handle suggestions and complaints and for the PEs to be able to respond to any suggestions or complaints. He also agreed that greater emphasis should be placed on discussing the implementation results from the projects and reminded SC members that they have the possibility to participate in project supervision missions. The Chair asked the SC whether there were any objections to putting in place the ITS. No objections were received and the Chair noted that the system should be put in place but that, in so doing, existing systems should be taken into account and expansion to the IHRC considered. **DECISION:** The launching of the Information Tracking System (ITS) was approved.

24. The Brazilian representative congratulated the Secretariat on the work done, but expressed his frustration that he was not really getting information that he needs to report back to his government. He expressed the desire to receive tangible feedback on results from the projects that have been approved for financing from the HRF so that the donors can go back to their taxpayers to show that the HRF is wisely spending the funds that were allocated. For example, for the Debris Management Project, how much debris has been removed? It would be useful to have the project managers present the results from their projects to the SC and provide an overall picture of what has been achieved.

25. The Chair moved to the next agenda item and invited the United Nations representative to provide an update on the projects being implemented with the United Nations as Partner Entity.



26. *Partner Entities* – The United Nations representative informed the SC that four projects for which the UN serves as Partner Entity have been signed and are under implementation. The four projects are the Debris Management Project, the Haiti Southwest Sustainable Development Program, the Disaster Risk Reduction in the South Department project, and the Capacity Building for Disaster Risk Management Project. The UN representative agreed with the Brazilian request that SC meetings should focus on the project activities and results achieved. He noted that now that preparatory activities have been completed there will be an acceleration of the implementation of the principal project activities. To date, the United Nations agencies have disbursed US\$5 million and committed US\$30 million for specific project activities. The full project document for the second Debris Management project has been finalized and will be signed within the next week. Under this project, 7000 red buildings will be demolished and 300,000m³ of debris will be recycled, creating temporary employment for about 3000 people. The full project documents for the projects that were approved at the March 1st SC meeting are under preparation and are anticipated to be finalized by the end of April, including the recently-approved US\$1 million IHRC Capacity Building Project. Altogether, the UN will have a portfolio of nine projects totaling over US\$110 million. The UN is very conscious of its role in ensuring the effective implementation and follow-up on these projects. The UN representative also clarified that all projects supported by the UN were submitted to the HRF SC by the IHRC and mostly at the request of the relevant line ministry. Of the funding channeled through the UN, two-thirds is transferred directly to the Government, NGOs and private enterprises with only 15 percent implemented directly by UN agencies. This is an important point to note given the complaints of some of these groups that they do not have access to HRF resources.

27. The World Bank representative was invited to provide an update on World Bank supervised projects. The World Bank representative noted that the World Bank serves as Partner Entity for two projects, the Budget Support Operation and the Neighborhood Housing Reconstruction Project. The Budget Support operation has been fully disbursed and the World Bank is working with the Minister of Finance and the Prime Minister to ensure that the reforms proposed under this operation are executed, including strengthening the transparency in the transfers to the electricity sector, reinstating budget controls in the external and internal audit processes, improving observance of anti-corruption measures through better enforcement of the Declaration of Assets Law, reinstating the public procurement regulation, and enhancing transparency in procurement practices. The Neighborhood Housing Reconstruction Project is under preparation and activities are planned to start in mid-May. The project is expected to



support the rebuilding of 12,000 houses, benefitting 60,000 people. The total number of expected beneficiaries in the targeted neighborhood is 200,000 people. The government could assist in accelerating the implementation of this project by formalizing the housing strategy that was adopted by the IHRC. As was mentioned at the previous day's IHRC Board meeting, the World Bank has also been requested to serve as Partner Entity for a targeted budget support operation which, it is hoped, will be approved in the coming weeks. The World Bank representative highlighted that the higher disbursements for the World Bank in comparison to the other Partner Entities was not due to greater efficiency but due to the fact that the first project supervised by the World Bank was a fast-disbursing budget support operation. Lastly, the World Bank representative noted on behalf of the IFC that the IFC and the Clinton-Bush Haiti Fund and OPIC are advancing on finalizing the details regarding their collaboration on the proposed Housing Finance Facility.

28. The Chair invited the IDB representative to provide an update on IHRC supervised projects financed through the HRF. The IDB representative noted that the IDB is serving as the Partner Entity for three projects, namely the Partial Credit Guarantee Fund, the Natural Disaster Mitigation in the South Department Project and the Education Sector Reform Project. The Partial Credit Guarantee Fund leverages funding from three donors; the World Bank, the IDB and the HRF. To date, US\$5 million has been disbursed to the implementing agency to guarantee the credits that are extended to companies. Credit requests are already in the pipeline. The watershed project in the South Department is a very good example of a partnership between the HRF and the IDB. US\$9 million of the total project budget will be directed toward the protection and reinforcement of the watersheds and US\$5 million will be used for budget support. The task team is awaiting approval by the IDB Board for the project but some components have already been anticipated such that, once its Board approval is received, the project can start immediately. The IDB representative extended an invitation to all SC members to come visit the project. The US\$10 million education reform project will invest in infrastructure, specifically the building and equipping of seven schools at a cost of US\$5million, quality enhancement and teacher training for US\$2 million and the remaining funding would be used to strengthen the governance of the Ministry of Education with a small portion will be used for the management of the project.

29. The Brazilian representative thanked the PEs for their presentations and reiterated that it was taking too long to get into the actual project implementation phase. He noted that he



had been involved in the Fund since the beginning when the question was posed as to whether this was the most efficient way of working. It was decided that, despite the necessary protocols to be followed, this mechanism would be the most efficient way to do this. However, the Brazilian representative noted his continued preoccupation with the need for efficiency and noted that, as a donor country that had made its contribution in May last year, he was so far not able to go back to his taxpayers to show them the tangible results from the projects financed through the HRF. The Canadian representative suggested the creation of a table that would allow the PEs to better present their updates by drawing on summarized and harmonized information about their projects. The Chair agreed with this suggestion and requested that the Secretariat create such a reporting table. **DECISION:** The Secretariat should work with the PEs to create a standard reporting format on project implementation that would be completed and circulated prior to the next SC meeting.

Draft HRF Communications Strategy

30. The Chair invited the Secretariat to present the draft Communications Strategy that was circulated to the SC members. The Secretariat noted that it would not present the Strategy in detail but requested that SC members provide any comments that they may have in writing. HRF stickers and polo shirts were presented as one of the communications tools and each SC member received a sticker and polo. The Canadian representative emphasized the need to focus on communicating results. The Chair noted that there should be a balance in the communications activities between marketing the HRF and communicating results. He noted in addition that the HRF, which has a much longer planned lifespan than the IHRC, had been eclipsed by the IHRC in terms of visibility. It is therefore important to ensure that the public gains a better understanding of the HRF.

31. The French representative noted the importance of having contact with the new government to ensure their commitment to the HRF and establish a good relationship with the new president and his team. The Chair noted that there would be an opportunity to do this once the final election results are declared and a transitional commission has been formed, which will serve to ensure continuity and the passage of documents. This commission will engage with key institutions such as the IHRC and the HRF. The Chair also suggested that the SC be given the opportunity to meet the new president-elect. The Secretariat representative noted



that it had met with both Presidential candidates prior to the election and will organize a meeting with the new President and his transitional team as soon as it is established.

Review of Financing Requests from the IHRC:

32. The Chair moved the meeting on to the next agenda item. At the previous day's IHRC meeting, no projects were officially approved but it was agreed that a US\$15 million budget support operation will be submitted to the IHRC Board for their absence of objection approval prior to the next Board meeting. Similarly, the SC meeting is asked to approve this operation prior to the next SC meeting and the Chair sought the SC's point of view on how this could be done. The Secretariat representative proposed that the SC adopt the IHRC Executive Director's suggestion at the previous day's IHRC's Board of Directors' meeting of a joint-approval. To this end, the Secretariat the previous evening had circulated the project concept note and summary so that funds could be set aside. Once the final project document is available, it will be circulated to the SC for their final virtual approval. The IHRC Executive Director agreed with this proposed approval process for this particular activity.

33. The Chair stated that, if there were no comments, the PCN should be circulated for no objection simultaneously with IHRC approval. The World Bank could then prepare the full project document. **DECISION:** Parallel processing of the PCN and project document reviews with the IHRC was approved. The requested amount of US\$ 15 million is set aside.

Other Business – New Partner Entities

34. Under Other Business, the Chair added an additional agenda item - the approval of new Partner Entities. The Chair noted a request from France that AFD (Agence Française de Développement) be considered as a new PE. In considering AFD as a new PE the Chair requested that particular attention be paid to two points, firstly that there not be a proliferation of PEs and secondly that there would not be any conflict of interest related to any new PEs accepted, i.e. an



implementing agency that would seek to serve as Partner Entity. The Chair pointed out that the conflict of interest issue does not seem to be relevant for AFD. The Chair invited the SC to provide comments on the option to include AFD as a new PE.

35. The French representative supported AFD's consideration as a new PE and noted that adding AFD would allow for a greater choice of PEs. He also noted that AFD has significant experience and serves a similar role for the EC. The French representative added that he did not consider there to be any conflict of interest or that this would result in a proliferation of PEs, but rather that AFD's expertise could be used for the benefit of Haiti. The Chair asked whether a member of the SC wanted to propose that the AFD be considered as PE.

36. The United States representative noted that this seemed to be a balanced proposal. He raised the point that donors as members of the UN, World Bank and IDB have some control over these organizations which they would not have over AFD. However, there is always a need for more implementation capacity and therefore having more options would be good. The US representative noted that there would have to be a thorough review process to ensure that AFD meets agreed standards for financial management, procurement and environmental/social safeguards before AFD could formally be accepted as a PE, but confirmed the US's support for this proposal. The Norwegian representative stated that Norway has a general policy to keep PEs limited to multilateral agencies, but that he was open to hearing arguments in support of AFD's application and noted that he did not question the quality of AFD as an effective organization.

37. The Secretariat representative reminded the SC that, at the second SC meeting, criteria for the evaluation of new PEs were considered and that it was then agreed that a process would need to be established to evaluate any new PEs proposed. The Secretariat representative also pointed out that the IFC had last week been approved as PE without such a process because, as a multilateral organization, they met the definition of Partner Entity specified in the HRF Administration Agreements. Additionally, the IFC is a member of the World Bank Group, and the World Bank already serves as PE. The Secretariat requested that the Trustee provide additional details on the required process for the approval of a new PE. The Trustee referred to the HRF Administration Agreement, which the Trustee has signed with each donor, and pointed out that the Administration Agreement would have to be amended as it currently defines



Partner Entity to mean “the Inter-American Development Bank, the World Bank, the United Nations, the United Nations’ funds, programmes or specialized agencies, or any other multilateral development bank acceptable to the Steering Committee” and does not include bilateral agencies. The Trustee representative also reiterated the point made by the Secretariat representative that the SC would need to agree that the Trustee amend the Administration Agreement signed with donors. If all donors would agree to such an amendment, minimum standards as well as a process to accredit new Partner Entities beyond this group would need to be developed and approved by the Steering Committee. The Trustee noted that under the Adaptation Fund, for example, PEs are evaluated by the Adaptation Fund Board, based on criteria developed by the Board of the Adaptation Fund. A process and the minimum fiduciary standards used for the Global Environment Facility were outlined in the Paper that had been made available to the SC at the second SC meeting.

38. The French representative thanked the Secretariat and Trustee for their explanations of the steps required and emphasized that AFD would of course be fully transparent in going through the necessary steps but also noted that, if they would have to go through an involved process to get AFD accepted as a PE, then they may not wish to do so. In addition, he highlighted that the EC had accepted the AFD as a Partner Entity and that, although he understood that a bilateral agency may need some more scrutiny, the IFC, whose procedures are not exactly the same as those of the Bank, was accepted as a new PE in only a few days. The Canadian representative noted that AFD is in another category than the multilateral agencies and that any new Partner Entity approval process should respect with diligence the minimum fiduciary standards as prescribed by the Global Environment Facility.”

39. The Chair requested that the procedures for accepting a new Partner Entity be outlined by the Trustee with the least delay. **DECISION:** An outline of the procedures for the consideration of new PEs, including the AFD, and any necessary amendments to the HRF Administration Agreements with donors would be prepared by the Trustee and Secretariat, for SC approval. The Trustee would prepare amendments to the Administration Agreements, and begin the process necessary to amend them with each donor should the SC approve the process. The SC would then consider the minimum requirements that would apply to the addition of new Partner Entities.



40. The Chair invited the SC members to raise any other business. The US representative noted that discussions were underway with the Government of Haiti to move forward on submitting a US\$7.5 million line item budget support operation project as soon as possible. In the meantime, the United States would request that the U.S. preferred funding of US\$7.5 million for the line item budget support operation be formally set aside until all details of the operation can be finalized. The Chair confirmed that discussion for the line item budget support was ongoing. No decision to set aside the funds for this budget support operation was taken. [Alternative language proposed by the United States - “No SC representative objected to setting aside the funds for this budget support operation.”]

Closing

41. The Canadian representative on behalf of the whole SC recognized the extraordinary contribution of the contribution of the Chair and thanked him for his leadership and his exceptional work as Minister of Finance.

42. The Chair closed the sixth SC meeting by thanking all members for the productive work and asked the Secretariat representative to ensure that the follow-up on the meeting be done. The Chair also noted that he may not be chairing the next SC meeting but that he had been pleased to serve as Chair of the HRF and thanked all members for their support and collaboration. He also thanked the SC for their solidarity with Haiti. The Chair noted that the reconstruction is of greater importance than the change of government and expressed his wish that the SC members be as supportive of the next government and the next person that will chair the SC meetings.



Table: Decisions, Responsibilities and Timeframe

Activity-Task	Action	Responsible	Timeframe
Approval of Minutes from Fifth SC meeting	Posting on Fund's website	Secretariat	Immediate
Disclosure of Financial Report	Posting on Fund's website	Secretariat	Immediate
Approval of additional budget for Secretariat	Secretariat can access up to US\$100,000 in additional funds for FY11	Secretariat and Trustee	Immediate
Input Tracking System	Launch pilot of system	Secretariat and IOM	May 2011
Draft Communications Strategy	Circulate and revise Draft communications strategy for SC comments.	Secretariat	SC comments to be received by end April and final Strategy to be presented at next SC meeting
Reporting Table	Develop standard format for PE reporting at SC meetings	Secretariat and PEs	By next SC meeting
AFD as new Partner Entity	<ol style="list-style-type: none"> 1. Develop and circulate required amendments to the Administration Agreements, for SC approval 2. Amendments to all donor agreements 3. Outline of the process for new Partner Entities to be considered by the SC 	<ol style="list-style-type: none"> 1. Trustee 2. Trustee 3. Trustee and Secretariat 	<ol style="list-style-type: none"> 1. Immediate 2. Upon approval of #1 by SC 3. Upon receipt of signed amendments from all donors
Targeted Budget Support Operation	PCN to be circulated for SC absence of objection approval.	Partner Entities and IHRC	Following IHRC approval of PCN
Date of Next Steering Committee Meeting	Agree on date for next HRF Steering Committee Meeting	All	Depends on date for next IHRC Board meeting



Haiti Reconstruction Fund

A Fund for Recovery, Reconstruction and Development of Haiti



ONU / UN

M. Nigel Fisher

Banque Mondiale/
World Bank

M. Alexandre Abrantes

Agent Fiscal

Fiduciare/Trustee

M. Jonathan Caldicott

Observateurs / Observers (Official)

Local Authorities (Maires) M. Joseph Gontran "Billy" Louis (absent)

Local Authorities (Casecs) M. Raoul Pierre-Louis (absent)

Diaspora M. Joseph M.G. Bernadel (absent)

National NGOs Mme. Carmèle Rose-Anne Auguste

International NGOs M. Philippe Bécoulet

Private Sector M. Reginald Boulos (absent)



ANNEX 2

Sixth Steering Committee Meeting

Agenda

April 9, 2011

Karibe Convention Center, Port au Prince

09:00 - 11:30 a.m.

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| 09:00 - 09:10 | Welcome by the Chair |
| 09:10 - 09:30 | Remarks from the IHRC Representative |
| 09:30 - 09:45 | Approval of the Minutes of the March 1, 2011 meeting |
| 09:45 - 10:30 | Brief Updates: <ul style="list-style-type: none">- Trustee (joint presentation with Secretariat on Quarterly Financial Report)- Secretariat (presentations on Input Tracking System and expenditures)- Partner Entities (on project implementation) |
| 10:30 - 10:45 | Draft HRF Communications Strategy (Secretariat) |
| 10:45 - 11:15 | Review of Financing Requests from the IHRC: <ul style="list-style-type: none">- <u>Proposal 1</u>: Targeted Budget Support Operation |
| 11:15 - 11:30 | Other Business |
| 11:30 | Closing |